

**SPECIAL COMMITTEE TO INQUIRE INTO THE CIRCUMSTANCES AND  
INVESTIGATION OF THE DEATH OF RONALD GREEN**

**Rules of Procedure**

*(In Addition to the House Rules of Order, Revised Statutes, and Constitutional provisions)*

**I. Meetings; Location & Time**

Meetings will be held in House Committee Room as designated by the chairman. The committee meets on a schedule adopted by the chairman.

**II. Committee Decorum**

All members and witnesses shall conduct themselves in a decorous manner. Upon commencement of the meeting, no person other than legislators or staff may come on the platform where the committee members are seated. Cell phones or other electronic devices with audible tones must be turned off or muted during a committee meeting. Cell phone use is not allowed during committee. Members should step out of the committee room to place or receive a call.

**III. Witness, Testimony, and Documentation**

- A. No person shall be allowed to address the committee without first signing and delivering to the committee administrative assistant a witness card stating his name, agency, organization or other interest represented, address, and the bill number for which he is appearing.
- B. All testimony shall be delivered from the witness table after being recognized by the chairman. Prepared statements, in accordance with House Rule 14.33, may be submitted and filed in the committee records. Any such statement containing statistical information shall cite the source thereof.
- C. All handouts shall be approved by the chairman prior to presentation to the committee and shall be submitted in sufficient number for distribution to each committee member, two staff members, and the committee secretary.

**IV. Motions**

It is within the discretion of the chairman to entertain motions while testimony is pending.

**V. Voting**

- A. During a roll call vote, each member must cast his vote when his name is called and the committee administrative assistant must repeat the member's vote as either "yes" or "no".
- B. No member may withhold his vote or "pass" unless, in his discretion, he was not present for part of the testimony or committee discussion sufficient to make an informed decision; or he has declared a conflict of interest and recused himself from the proceeding regarding the matter in controversy.

**VI. Time Limitations**

At the discretion of the chairman or upon majority vote of its members, the committee may adopt time limitations on members or witnesses, or both.

**VII. Committee Rules**

The Rules of Order of the House govern all questions of committee procedure. In the absence of an applicable House Rule, these Committee Rules shall govern. All other questions shall be decided by the chairman who may consult Mason's Manual of Legislative Procedure.